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| **DATABASE DESIGN & APPLICATION** |
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| 1)  | \_\_\_\_ is the process of recovering unused space in a database. |
|  | A) Recycling |
|  | B) Compacting |
|  | C) Composting |
|  | D) Segmenting |

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| 2)  | The \_\_\_ command is used to retrieve specific information from a database. |
|  | A) USE |
|  | B) RETRIEVE |
|  | C) GO |
|  | D) SELECT |

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| 3)  | The \_\_\_ command allows you to specify an exact database to work within SQL. |
|  | A) DEMAND |
|  | B) USE |
|  | C) SELECT |
|  | D) CONTROL |

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| 4)  | Which of the following options is optional when creating a query in design view? |
|  | A) Run the query |
|  | B) Add output fields |
|  | C) Add data sources |
|  | D) Specify criteria |

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| 5)  | \_\_\_ allow the SQL server to quickly find rows in a table based on key values. |
|  | A) References |
|  | B) Contents |
|  | C) Indexes |
|  | D) Appendices |

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| 6)  | A \_\_\_ query can be used to prompt the user for specific data before searching. |
|  | A) diameter |
|  | B) parameter |
|  | C) log |
|  | D) question |

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| 7)  | A \_\_\_ is a chosen field or fields that uniquely identify a row and provide a link between data in other tables. |
|  | A) primary key |
|  | B) unique value |
|  | C) foreign key |
|  | D) unique key |

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| 8)  | A(n) \_\_\_ is **not** a common component of a database system. |
|  | A) note |
|  | B) user |
|  | C) DBMS |
|  | D) record |

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| 9)  | A(n) \_\_\_ sort order is the sort order that was in effect when the object was last saved. |
|  | A) last-applied |
|  | B) vertical |
|  | C) data |
|  | D) alpha |

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| 10)  | The \_\_\_ section prints each record within a table or query. |
|  | A) detail |
|  | B) marker |
|  | C) dialog |
|  | D) log |

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| 11)  | \_\_\_\_ is the transfer protocol used to send and receive Web pages that display online databases. |
|  | A) HTTP |
|  | B) URL |
|  | C) FNP |
|  | D) HTML |

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| 12)  | A report can be built from a \_\_\_\_. |
|  | A) record |
|  | B) data |
|  | C) query |
|  | D) form |

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| 13)  | The \_\_\_ keyboard shortcut will center a label on the form. |
|  | A) Ctrl-C |
|  | B) Ctrl-Tab |
|  | C) Ctrl-A |
|  | D) Ctrl-E |

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| 14)  | \_\_\_\_\_ files use a general-purpose format to transfer data from a database to other sources. |
|  | A) XLR |
|  | B) PDF |
|  | C) CSV |
|  | D) MP3 |

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| 15)  | \_\_\_ must be used to store characters other than the standard English character set. |
|  | A) Binary code |
|  | B) ASCII |
|  | C) EBCDIC |
|  | D) Unicode |

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| 1) | B |
| 2) | D |
| 3) | B |
| 4) | D |
| 5) | C |
| 6) | B |
| 7) | C |
| 8) | A |
| 9) | A |
| 10) | A |
| 11) | A |
| 12) | C |
| 13) | D |
| 14) | C |
| 15) | D |